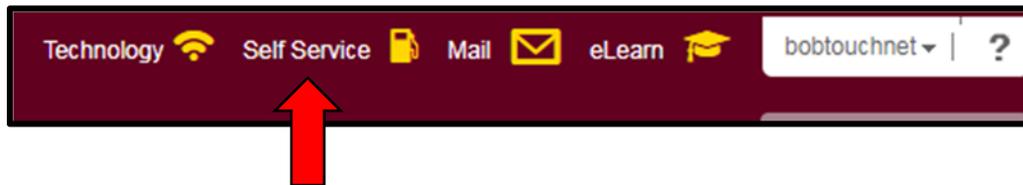


## Accessing the Student Payment Portal

To access the payment portal, you will begin by logging into your myUC account at <http://my.ucwv.edu> . Once logged in, choose the **Self Service** link at the top of the page:



### Choose **Student Finance**

Hello, Welcome to Colleague Self-Service!  
Choose a category to get started.

 <b>Student Finance</b> Here you can view your latest statement and make a payment online.	 <b>Financial Aid</b> Here you can access financial aid data, forms, etc.
 <b>Tax Information</b> Here you can change your consent for e-delivery of tax information.	 <b>Course Catalog</b> Here you can view and search in course catalog

A red arrow points to the 'Student Finance' option.

### Choose **Make a Payment**

Account Summary  
View a summary of your account

Account Overview

Amount Overdue	\$5,172.10	
= Total Amount Due	\$5,172.10	<a href="#">Make a Payment</a>
Total Account Balance	\$5,172.10	<a href="#">Account Activity</a>
<a href="#">Spring 2020 Semester</a>	\$4,700.00	
<a href="#">Fall 2019 Semester</a>	\$472.10	

A red arrow points to the 'Make a Payment' link.

You will see the notification below. Choose **Continue to Payment Center**.

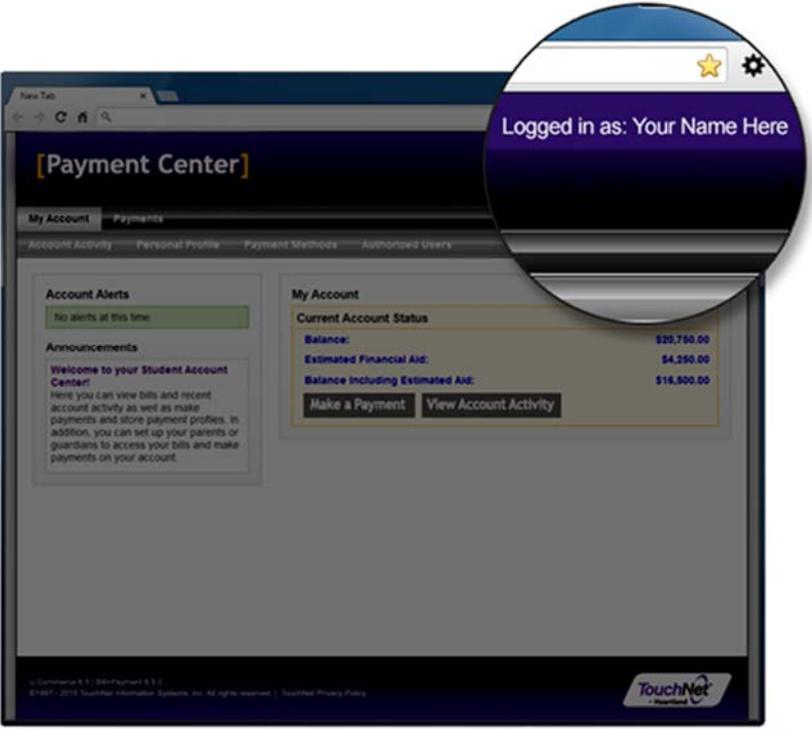
**Make a Payment**  
Use the Secure Payment Center to make a payment

You are moving to the...  
**Secure Payment Center**

To ensure you are making a secure payment, you will be identified and your name will be added in the right corner of the Payment Center.

This helps you CONFIRM a safe payment transaction.

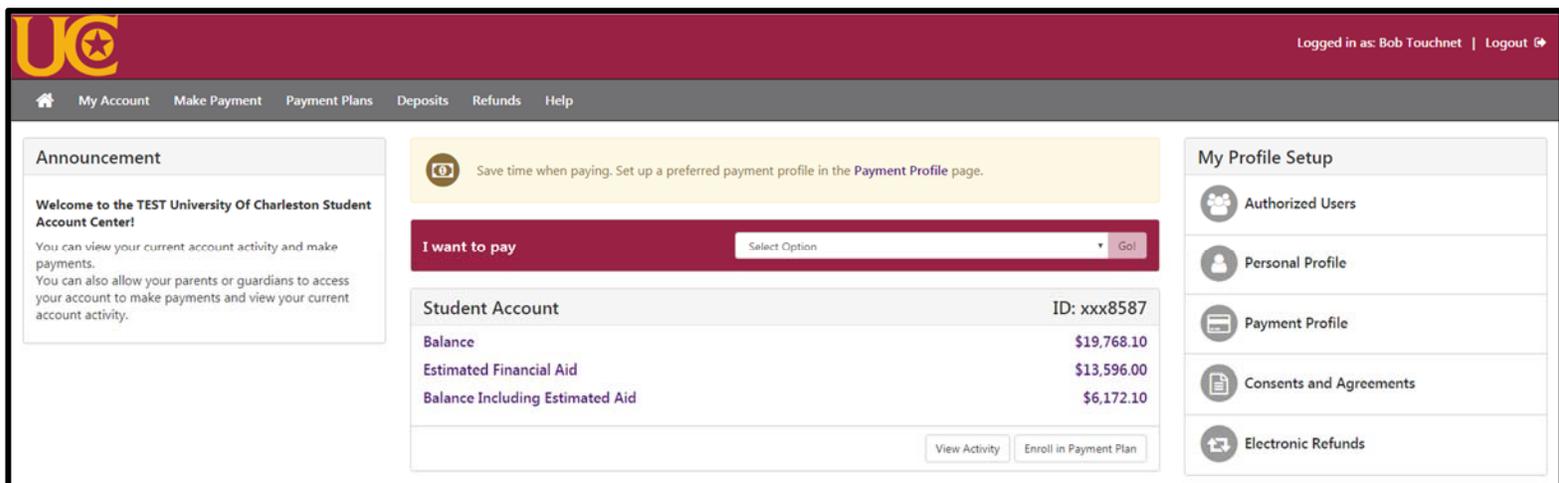
**Continue to Payment Center**



The screenshot shows a web browser window displaying the 'Payment Center' interface. The page title is '[Payment Center]'. The user is logged in as 'Your Name Here', indicated by a circular callout in the top right corner. The interface includes a navigation menu with 'My Account' and 'Payments' tabs. The main content area is divided into sections: 'Account Alerts' (no alerts at this time), 'Announcements' (welcome message), and 'My Account' (Current Account Status). The 'My Account' section shows a balance of \$20,700.00, estimated financial aid of \$4,250.00, and a total balance including aid of \$16,500.00. There are buttons for 'Make a Payment' and 'View Account Activity'. The footer includes copyright information and the TouchNet logo.

**\*\*Please be aware that the image below was taken from our TEST system during development. It may vary slightly from the final design. Updated images will be replaced at a later date.\*\***

A new window will launch and take you to the updated payment portal:



The screenshot shows the updated payment portal interface. The top navigation bar includes the UC logo and the text 'Logged in as: Bob Touchnet | Logout'. The main content area is divided into several sections: 'Announcement' (welcome message), 'I want to pay' (with a dropdown menu and 'Go!' button), 'Student Account' (with account ID xxx8587 and balance information), and 'My Profile Setup' (with links for Authorized Users, Personal Profile, Payment Profile, Consents and Agreements, and Electronic Refunds). The 'Student Account' section shows a balance of \$19,768.10, estimated financial aid of \$13,596.00, and a total balance including aid of \$6,172.10. There are buttons for 'View Activity' and 'Enroll in Payment Plan'.