SharePoint Approval Form

Dear Cooperating Teacher/Mentor,

We deeply appreciate your commitment to supporting our candidates through their active engagement in your classroom/facility. The University of Charleston Education Program is committed to continuous self-reflection, feedback, and assessment on a candidate's performance.

We archive our students' performance on SharePoint. This enables the candidate to process the feedback that they receive in a timely manner and enables them to look for patterns in their academic work so they can take more control of their development and become more autonomous learners. It also enables us to collect and analyze data to inform program changes and accreditation efforts.

As the candidate's cooperating teacher/mentor, you will evaluate their teaching performance using the Residency Tool for Assessment Rubric (RTA) along with a Dispositions Form and Final Evaluation. We request permission to submit these documents you will complete to SharePoint. Please sign below to indicate your approval for this data entry and return the form to your candidate.

If you have questions or concerns, you may call me at 304-357-4773 or send me an email at susanmalinoski@ucwv.edu.

Sincerely,

Dr. Susan Divita

Program Director

University of Charleston Education Program

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Print Name: _____ School: _____

_____   _____

             Your Signature   Date

Keep an extra copy of this form for your records.