Annual Security and Fire Safety Report

2023

University of Charleston
Public Safety Department
2300 MacCorkle Ave
WV 25304
304-357-4857

HISTORY OF THE UNIVERSITY OF CHARLESTON

In its first 125 years, the University of Charleston has grown from a small seminary college to a nationally recognized university comprised of three locations.

UC was founded by the Southern Methodist denomination in 1888 as Barboursville Seminary in Barboursville, W.Va., and became a college in 1889. 1901 it was renamed Morris Harvey College in honor of a prominent donor.

During the Great Depression, the college moved to Charleston to take advantage of the larger metropolitan area. As a result of the merger between the Methodist church North and South, the college disaffiliated from the denomination, and Morris Harvey College became independent in 1942.

From 1935 to 1947, the college was located in downtown Charleston, holding classes in several separate buildings. During these years, the college grew steadily, partly because of a merger with Kanawha Junior College and an affiliation with the Mason College of Fine Arts and Music. Recognizing the need for a unified campus, in 1947, construction of the present facilities began on the south bank of the Kanawha River.

The Board of Trustees changed the name from Morris Harvey College to the University of Charleston on December 13, 1978.

On August 1, 2012 the University announced it entered into an agreement to establish new locations in West Virginia to replace Mountain State University, which was slated to go out of business in a few months. By January 1, 2013 UC-Beckley, UC-Martinsburg and UC-Online joined UC-Charleston as part of the University of Charleston. Today, UC has grown to 32 academic programs, over 360 employees, two physical locations, an online presence and approximately 2,400 students.

The University serves the community as a focal point for numerous intellectual, scientific, cultural, athletic, and civic events. These interactions between the University and the community are vital to the achievement of the University's mission.

For more information about the University's history, visit www.UCWV.edu.

THE UC MISSION

> *"The mission of the University of Charleston is to educate each student for a life of productive work, enlightened living, and community involvement."*

Productive Work

The University prepares students to contribute to society. The work of our students varies tremendously, but we hope that each graduate will improve his or her world. "Productive" work isn't defined only by the acquisition of wealth but also by the positive impact of the work on the graduate's community and world.

Enlightened Living

College graduates must possess a broad range of knowledge to thrive in modern society. Graduates should be scientifically, economically, politically, aesthetically, and culturally literate. They should have a sense of history, shared values, and a commitment to moral purpose and personal character.

Community Involvement

Finally, the University attempts to develop within every student a commitment to involvement in his or her community – at local, state, national, and global levels. The foundation of our democratic society rests on community involvement, so we want graduates to take responsibility for leadership and initiative in shaping organizations, institutions, and communities.

The University's Core Values

We are student-focused – we create our students' success; we celebrate their accomplishments, champion and endorse diversity, and live our mission.

We have integrity – we promote trust and transparency, respect and applaud the work of our colleagues, are responsible for our actions, encourage collaboration, and develop character.

We provide quality – We are committed to quality service, strive for excellence in all we do, promote a culture that inspires innovation, and cultivate leaders.

A Message from the Director of Public Safety

Dear Members of the Campus Community,

At University of Charleston all the efforts of the Department of Public Safety are aimed at providing a safe environment where our community can thrive. Please be assured that we take the issue of campus safety seriously, and we are determined to continue our efforts to assure our campus remains safe. To do so, of course, requires not just our efforts, but the cooperation and understanding of every member of our community.

A truly safe campus can only be achieved through the cooperation of its students, faculty, and staff. This publication is part of our on-going effort to ensure that this collective endeavor is effective. Please read it carefully and use the information to aid in fostering a safe environment for yourself and all others in the University of Charleston community.

University of Charleston is proactive in promoting safety and preventing crime. This report outlines many outreach programs and initiatives designed to protect and educate the University of Charleston community. Please familiarize yourself with the resources available to assist you. As an active member of our community, we solicit your assistance and suggestions in responding to crime and safety issues on campus.

If you have any questions or would like more information regarding campus safety and security or this report, please contact me at 304-357-4358 or visit the Campus Security website at http://www.ucwv.edu/uc-life/campus-safety-and-security/

Eric Smith
Director of Public Safety
University of Charleston

Department of Public Safety Office

First Floor, Geary Student Union 2300 MacCorkle Ave. S.E. Charleston, WV 25304

Officer: 304.357.4857

304-859-2755/304-859-2757

Department of Public Safety Staff

Chief E. W. Smith
Day Shift Supervisor
C.G. Brooks (Traffic & Parking Enforcement) Patrol Officer
Officer Dalton Davita
Officer Steven Wood
Officer Peyton Jackson
Officer Tom Day

University of Charleston Department of Public Safety

Uniformed safety officers consisting of the UC Director of Public Safety security officers provide patrol protection to the campus, College-owned facilities and parking lots.

All officers receive training in numerous public safety and law enforcement-related subjects and additional in-service and specialized training in firearms, criminal investigation, legal matters, patrol procedures, etc. All training that is provided to the UC security officers is certified training to the same standards as the in-service training of certified police officers in West Virginia.

Officers are responsible for a full range of public safety and law enforcement related services, including the investigation of all crime reports, and traffic accidents; responding to medical and fire emergencies; enforcement of state laws; and responding to all other incidents requiring

police assistance that occur within our jurisdiction, which includes all University-owned or controlled properties, and/or all properties under the jurisdiction of the University of Charleston.

The University of Charleston Department of Public Safety maintains a close working relationship with the Charleston Police Department (CPD) and Kanawha County Sheriff's Department (KCSD), WV State Police (WVSP). Meetings are held between the leaders of these agencies on both a formal and informal basis.

Investigations

The UC Public Safety Department (UCPSD) documents and investigates all reported criminal activity to ensure the safety of all concerned. The Department also compiles and reviews annual crime statistics on a regular basis to identify specific security needs and maintains a Daily Crime Log for public view.

UCPSD was organized in 1986 and currently consists of a chief, and eight uniformed patrol officers. Those officers have various backgrounds including being ex-law enforcement, firefighters, EMTs and one officer was a Shift Commander at a major amusement park. Officers are in uniformed and easily identifiable. Auxiliary officers serve in special events and situations requiring additional security. The Director of Public Safety trains UCPSD personnel in-house and all officers receive additional certified training from various law enforcement agencies. UCPSD patrol officers are trained to assist law enforcement and emergency service personnel with all emergencies on campus.

UCPSD is a member of the International Association of Campus Law Enforcement Administrators (IACLEA) and the National Association of Campus Safety Administrators (NACSA).

A Security Officer is available 24 hours a day 7 days a week to answer your calls. In response to a call, University of Charleston Department of Public Safety will take the required action, either dispatching an officer or asking the victim to report to the University of Charleston Department of Public Safety to file an incident report. All University of Charleston Department of Public Safety incident reports are forwarded to the Dean of Student Life for review and referral to Student Judicial Affairs for potential action, as appropriate. University of Charleston Department of Public Safety will investigate a report when it is deemed appropriate.

Additional information obtained via the investigation will also be forwarded to the Dean of Student Life . If assistance is required from the Charleston Police Department, the Kanawha County Sheriff's Department or Charleston Fire Department, University of Charleston

Department of Public Safety will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including Student Services Counseling Center staff, will offer the victim a wide variety of services.

In accordance with the Student Right-To-Know and Campus Security Act of 1990, The University of Charleston (UC) provides information relating to crime statistics and security measures to prospective students, matriculated students, and employees. All Part 1 offenses, as defined by the Uniform Crime Reporting Program. UC reports crimes of lesser offense to the Charleston Police Department for investigation and to aid the victim in recovery and/or prosecution.

Campus Security officers are armed with Taser, ASP baton and pepper spray without power of arrest except under certain lawful conditions. The department participates in training with the IACLEA and NACSA. The chief and security officers attend certified professional development training to stay current with developments and trends affecting campus safety and security.

Security personnel are on duty 24 hours-a-day and monitor telephones and radio. Officers conduct exterior and interior patrols at intervals. Security officers maintain internal radio communications and police radio communications to immediately request assistance from Metro 911 or police units. To enhance student/officer relations and provide greater safety, the UC Department of Safety & Security also maintains radio communications with the resident assistants in the University residence halls

DEPARTMENT OF SAFETY & SECURITY

The University of Charleston Department of Safety and Security provides a continuous safe and secure environment to ensure that all members of the community are safe in their person and property and able to fully focus on their personal development.

Security personnel are on duty 24 hours-a-day and can be reached by telephone or radio. Both exterior and interior patrols are conducted on a regular basis. Security Officers maintain radio communication with other UC Officers on patrol and have police radio communications to immediately summon police units. To enhance student/officer relations and to provide a greater measure of safety, the UC Department of Safety & Security also maintains radio communications with the resident assistants in the University residence halls. In addition to

enforcing campus regulations, security personnel strive to make student, staff and visitors feel welcome by acting as information and public relations officers.

Services

Our officer's endeavor to uphold the University's standards of conduct in a mutually respectful and professional manner. In addition to routine police, safety, and security-related functions, our department provides a variety of other helpful services such as:

- Vehicle lockout assistance (signed release required)
- Battery booster jumps (signed release required)
- Handicapped assistance
- Home security checks
- Personal safety escorts
- Local travel and campus information
- Room lockout assistance (must first contact RA or RD).
- Security responds to room lockouts for emergencies only.
- Campus parking decals to staff and students
- Lost and found center
- Escorts when carrying cash
- Other related services
- R.A.D. Rape Aggression Defense training (for women only)
- Vehicle Courtesy Inspections (prior to holidays and long weekends)

<u>Security Escort</u>

Security officers will provide students and employees with a personal nighttime or weekend escort from any campus parking area upon request. To request an escort, please contact an officer via the 304-357-4857. Additionally, there are three emergency phones located on or near campus for your convenience when walking to and from the western and eastern campus parking areas. These telephones are linked directly to the University's Security Department.

Let them know you are aware of their presence. Do not allow the stranger to make you feel guilty about taking safety precautions or intimidate you into compromising your safety. If at any time you feel unsafe, contact UC Security to investigate the person. Do not engage in an angry exchange with a stranger.

CRIME PREVENTION AND SELF-PROTECTION

Keeping You Safe

UCPSD works hard to ensure the safety and security of the College community. However, students and employees must take ultimate responsibility for their own safety and that of their personal belongings.

Common sense precautions are the most effective means of maintaining personal security. Here are some practical suggestions:

Remain alert, pay attention to your surroundings; avoid listening to musical devices such as an iPod to make it more difficult to be taken by surprise.

Although the campuses are considered safe, students and staff are encouraged to walk in pairs or groups after dark.

Students may request a police escort by calling Police Dispatch at 703.764.5000. Use the lighted paths and sidewalks on campus; avoid walking in the wooded areas where you cannot be seen.

Park in well lighted areas, and check the inside of your vehicle before entering it. Valuable personal property should not be brought on campus.

If you choose to bring valuable property onto campus, secure it in an automobile or keep it with you at all times. Books, book bags, backpacks, electronic equipment and purses are targets for theft. If possible, engrave your property with a unique identifier. The College is not responsible for lost personal property.

Carry only the credit cards and cash you need for the day, and do not conduct ATM transactions alone, especially at night.

Carry a small flashlight and whistle with you.

Do not leave laptops, mobile phones, or other personal items unattended at any time even when closing your eyes for a quick nap.

Notify the UCPSD Department of Public Safety, campus security, or a member of the college staff of any individual who appears not to have legitimate business on campus or whose actions arouse suspicion or concern.

Know the phone number of the UCPSD Department of Public Safety (*304-357-4857*). Program it into your cell phone. Remember, call 911 in an emergency.

Crime Alerts

Alerts sent to the College community about a crime that is occurring or has occurred, and which poses a significant threat to safety are also posted on the College website. The most recent alerts are posted and available to be viewed at: http://www.nvcc.edu/current-students/police/crime-alerts/index.html

Reporting a Crime

Anyone may report a crime, suspicious activity, or an emergency, 24 hours a day, seven days a week.

To report a crime or suspicious activity, call UCPSD Dept of Public Safety at *304-357-4857*.

A Security officer will respond.

All UCPSD students, staff, faculty, and guests who witness a crime or become a victim, or who are involved in an emergency should call UCPSD for assistance. If you call 911, dispatchers at the local dispatch center will notify the on-duty security officer immediately and an officer will respond as soon as possible.

Students, staff, faculty, and guests who witness or are victims of a crime on a UCPSD campus, its adjacent public areas, and property under UCPSD control are encouraged to make a formal report. This may be done in person to any UCPSD officer, at any campus Department of Public Safety office.

Any incident reported to a college police officer is thoroughly investigated and documented. Appropriate actions, such as issuance of a warning, referrals, summons, or arrest/warrant issued, will be taken.

Security is everyone's responsibility on campus. The following information provides you with quick and easy methods to combat crime on campus. It is suggested that extremely expensive items and heirlooms be left at home.

- Utilize the Operation ID program by engraving and recording all valuables. An inventory list is available through the security office.
- **MAKE SURE THE DOOR IS LOCKED BOTH WHILE ASLEEP IN YOUR ROOM AND WHILE AWAY**. Even if making a brief trip to the restroom or some other room, be sure to lock the door.
- It is the resident's responsibility to maintain control of his/her room key. Do not loan keys to anyone. Don't leave keys lying around in plain view. If a key is lost or stolen, report it immediately to Security and Residence Life.
- Although leaving notes on the door (such as "gone for the weekend") is convenient information for friends, it also provides a potential thief the same convenience. Use discretion in what information is posted on the door.
- Do not prop outside perimeter doors open for friends or anyone else. All side doors, except the main entrance doors, are alarmed. Residents will be expected to keep an I.D. at all times and use the regularly designated entrances.
- Do not leave valuables unattended in automobiles. Automobiles should be locked.
- Always find out who is knocking before opening a door.
- Report any and all suspicious persons to security immediately.
-
    - CHARLESTON CAMPUS - SECURITY OFFICE: 304-357-4857
    - CHARLESTON CAMPUS - SECURITY CELL #1: 304-859-2757
    - CHARLESTON CAMPUS - SECURITY CELL #2: 304-348-2755
    - BECKLEY CAMPUS - SECURITY CELL: 304-890-2722

- **Make sure your room door is always locked.** Yes, this even means when you run down the hall to borrow a book or hop in the shower. Also, ensure that windows are locked.
- **Be careful with your keys.** Also, if you lose them, don't depend on your roommate to keep letting you in, thinking that your keys will just "pop up." Pay the fine and get a new set.
- If you have a car, lock it and check on it often. It seems so easy to remember, yet it's so easy to forget. Just because you haven't been using your car very much this semester doesn't mean someone else hasn't!
- **Travel Safely. Ensure that your car is roadworthy before setting out on a trip.** UC Security will provide a complimentary vehicle safety check. Plan your trip to reach your destination and return safely. Consult your UC Safety officer with your plan; our officers are experienced drivers and knowledgeable of regional roads; they will help you to plan a safe route. If your car breaks down, turn on your emergency flashers and stay in your car with the doors locked until police arrive.

- **Get a locking device for your laptop and other high value items.** This may be a physical lock or some kind of electronic tracking or locking device. UC Security can engrave high value items for you.

- **Watch your stuff in the library, lounges, and other common areas.** You may need to take a quick run to the vending machines to clear your mind . . . just as someone happens to walk by and see your iPod and laptop unattended.
- **Keep personal information personal.** Avoid displaying personal information on mailboxes, key chains, book bags, apartment doors, etc. Get in the habit of using your first initial and last name. Leave a short, non-descript, computerized voice message on your voice mail. The less information a caller can learn from your message, the better.
- **Put emergency numbers in your cell phone.** If your wallet is stolen, will you know what phone number to call to cancel your credit cards? Put important phone numbers in your cell so that you can call the moment you notice something is missing. Put UC Security on your speed dial.
- **Use the UC Security Services at night.** If you must be alone at night contact UC Security and ask for an escort. When working alone in labs or classrooms at night lock the doors and contact Security to let us know you are alone. Ask for drive-by patrol and an escort back and forth to your car. If you ever feel in danger do not hesitate to call UC Security or 9-1-1. You may feel embarrassed, but it's such a smart idea.
- **The Buddy System.** Avoid isolating yourself by using the buddy system of walking in groups, or at the least, in pairs and staying on well-lighted streets. Avoid being alone and keep a working cell phone within reach in case an emergency arises. Always go with a friend at night. Male or female, big or small, safe neighborhood or not, this is always a good idea.
- **Get background information.** If you plan to meet a stranger, for example for a date or a study partner for the first time, meet in a public place like the library or student center. Ask questions before meeting them - such as what activities they are involved in, who their professors are and where they live. Communicate this information to a friend or roommate.
- **Make sure someone knows where you are at all times.** Heading to a club downtown or out on a date? Going on a hike or a weekend camping trip? Let someone (a friend, a roommate, etc.) know where you're going and what time you expect to get back.
- **If you live off-campus, call someone when you get home.** You're studying for finals with a friend late one night at the library. Make a quick agreement that you'll call him when you get home later that evening.
- **Stay Alert.** Pay attention to what is going on around you and avoid blocking sounds or using distracting devices such as cell phones. Your ears and eyes are your best defense to being taken by surprise.

- **Listen to your instincts.** If you think you are being followed, either on foot or by car, do not ignore the thought. Go to a safe environment. If you feel you are in immediate danger, run, scream, honk your horn, flash your lights - make a scene. Such action could deter a possible attacker from following through with their plans.
- **Know the phone number for UC Safety.** You never know; you may need it for yourself or for something you see from far away. Knowing the number off the top of your head (or at least having it in your cell phone) may be the most important thing to remember during an emergency.
- Adapted from "15 Ways to Stay Safe While in College, 15 Quick and Easy Ways to Keep You, and Your Stuff, Safe While at School," by Kelci Lynn Lucier, College Life Expert
- http://collegelife.about.com/od/healthwellness/qt/SafetyTips.htm

FIRE SAFETY

Prevention

As part of the University's responsibility toward encouraging safe residence halls, the residence hall staff is fully prepared to support and encourage all students in promoting fire safety. Students should feel free to present their concerns or ideas that could result in safer residence halls. The following regulations are in effect for safety:

- The use or possession of any dangerous chemical or explosive materials such as fireworks, gun powder, gasoline or incendiary devices is prohibited.
- The burning of candles, oil lamps, incense, or other open-flamed items is prohibited.
- Motorcycles and bicycles may not be kept in hallways/stairwells, sidewalks, attached to fire equipment, or stored in any manner that interferes with exiting from the building. Bicycles should be stored and secured in designated areas.
- Parachutes, sheets, and other large flammable items are not permitted to be suspended from resident hall ceilings.
- All electrical appliances such as hair dryers, curling irons, curlers, razors, etc., should be connected directly into receptacles. Unplug when not in use.
- Please do not use extension cords. Use surge protectors instead.
- Refrigerators must be plugged directly into receptacles.
- No toasters, hot plates or other open coil appliances may be used.
- All wires must be clear of traffic routes in room, beds and around or under furniture or items.
- Wires should never be taped to metal beds. Conduction can and will occur.
- Grilling appliances, such as a Foreman Grill, may only be used in the kitchenette areas of each hall.
- Things should not be draped over lights to dry or decorate.

- Frayed cords or lamps without shades should not be used.
- Halogen lamps are not permitted due to recent fire safety concerns raised by the Underwriter's Laboratories.

Fire drills are scheduled throughout the school year as required by state law. Participation in drills is mandatory. All fire alarms should be considered as fire alerts and the buildings must be evacuated immediately. Persons refusing to evacuate constitute a hazard to fire officials and will face disciplinary action. Anyone who causes a false fire alarm will be fined a minimum of $100 and a maximum of $500. If the responsible individual cannot be identified, the residents of the section where the alarm was activated will be charged a $500 group damage bill. Tampering with or setting off fire alarms, smoke detectors, fire extinguishers, or intentionally lighting a fire in a university building is prohibited. This will be handled in accordance with the ordinances and penalties of the Charleston Fire Department and the West Virginia State Code.

Evacuation Procedures

In the event of a fire or emergency evacuation, the following steps should be taken:

Secure doors quickly if conditions permit. Stay low to the floor if smoke is present.

Move to the nearest exit. If blocked by fire or smoke, take an alternate exit. Plan ahead.

1. Exit building quickly and in an orderly fashion through designated fire exits, closing each room door.
2. If it is not safe to leave the room:
3. Close room door.
   a. Place blankets or sheets around door to prevent smoke from entering.
   b. Open windows to allow fresh air to enter room.
   c. Hang a bright object from the window to attract attention.
   d. Await rescue.
4. Once outside the building move to the front steps of GSU
5. Do not go back inside to salvage belongings.
6. Stay clear of building until security, Residence Life staff, or the fire department gives authorization to return to the building.
7. Please be ready to receive additional instruction from Residence Life staff.

Inclement Weather Policy

As a residential campus, the University of Charleston does not close completely during extreme weather or other emergency situations. When UC students are present, services must be provided regardless of the circumstances.

When the University is "closed," it means that "classes are cancelled." Students and faculty do not have to be at UC. All administrators and staff, however, are to report to work. If an administrator or staff member cannot report to work due to inclement weather, he or she must contact his/her immediate supervisor as soon as possible.

When the University is "delayed," it means there will be no class meetings prior to the delayed time. This does not mean that the entire instructional day begins at a later time. For example, if we are on a "two-hour delay," and the class normally begins at 8 am, that class will not meet on that particular day. If the class normally meets from 9-11 am, the class will begin at 10 am and end at the regular time.

UC does not necessarily follow the actions of the Kanawha County School System. All decisions will be sent out via an emergency messaging system and the Student Messenger system. All local media will also be made aware.

Clery Act Information

UCPSD is committed to providing the campus community and visitors with the safest and most secure environment possible. UCPSD encourages campus community members to remain aware of personal safety and work cooperatively with the campus to ensure the security of all. The UCPSD Department of Public Safety follows all applicable state and federal reporting laws to ensure a safe campus required by the Crime Awareness and Campus Act better known as the "Clery Act" which is contained in section 485 of the higher education act, codified at 20 U.S.C. § 1092.

The UC Department of Public Safety collects selected crime statistics, prepares an annual safety report, and makes this report available prominently on the UC Department of Public Safety website not later than 1 October annually. Data is collected from College Police logs, Campus Security Authorities (CSAs), , and local police in jurisdictions that adjoin our campuses or where the College conducts off-campus classes and activities.

Reportable offenses for Clery Act purposes are:

- Criminal homicide, including murder and both negligent and non-negligent manslaughter
- Sexual offenses, including both forcible and non-forcible sexual assault

- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson
- Hate crimes and any associated larceny, simple assault, intimidation, or vandalism/destruction of property
- Arrests and/or disciplinary referrals for liquor law violations, drug law violations, or illegal weapons possession
- Stalking
- Dating Violence
- Domestic Violence

As required by law, this report, which is available in printed or electronic format, provides information about security on campus including: campus community crime statistics, institutional policies on campus security, alcohol and drug use policies, the reporting of crimes, sexual assault, sexual harassment, and crime prevention. This report also provides phone numbers of helpful community resources. A map or directions of the UC campus can be found at: http://www.ucwv.edu/visit/campus-map/. Keep this useful reference information where it can be easily located.

All current students and employees are notified of the report's availability through email announcements throughout the year in various police publications; student, faculty and staff orientations; the UC Department of Public Safety Newsletter; and closed-circuit TV announcements. In, addition, with the Annual Security Report being made available on-line prospective students and College employees can review it at any time. The most recent Annual Security Report is available online at http://www.ucwv.edu/wp-content/uploads/2019/09/Security-Brochure.pdf

Clery Crime Statistics

The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the College community obtained from the following sources: the University of Charleston Department of Public Safety, Charleston Police Department and non-police officials (as defined below). For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

UNIVERSITY OF CHARLESTON
DEPARTMENT OF SAFETY & SECURITY

Crime statistics are gathered for the core campus and other buildings owned, controlled, and used for educational purposes from local police agencies and from campus security authorities, as defined by Federal law. Statistical information is requested and provided to University of Charleston Department of Public Safety on an annual basis.

All of the statistics are gathered, compiled, and reported to the College community via the Annual Security and Fire Safety Report which is published by University of Charleston Department of Public Safety and submitted to the Department of Education (ED). The statistical information gathered by the Department of Education is available to the public through the ED website.

University of Charleston distributes an email-based notice to all enrolled students and current employees on an annual basis. The notice includes a brief summary of the contents of the Annual Security and Fire Safety Report. The email also includes the address where the report can be found on-line at www.UCPSD.edu/safety/crime-reports/ and information about how to request a hard copy of the brochure.

The Department of Education requires that UCPSD publish an Annual Security Report. In the ASR the Department of Education requires that the following be used to classify and record Clery reportable crimes.

- The Federal Bureau of Investigation (FBI), Uniform Crime Reporting (UCR) Handbook is used for all definitions of offenses except for sex offenses.
- For sex offenses only, the National Incident-Based Reporting System (NIBRS) Edition of the UCR Handbook is used for classification.
- Clery Act reporting DOES NOT require disclosure of all other sexual related offenses. ex. sexual harassment, voyeurism and incident exposure
- Offenses are counted on the basis of calls for service, complaints and investigations. Findings of courts, coroners, jury, prosecutorial decisions and student judicial boards are NOT a basis for counting Clery Act crimes.

The reported crimes are cataloged utilizing the Hierarchy Rule which is when the offender/perpetrator commits multiple offences in the same incident. When this occurs, the hierarchy rule is used when counting multiple offenses. The hierarchy rule requires that the most serious offense be counted when more than one offense was committed during a single incident. A single incident means that the offenses must be committed at the same time and place; and that the time interval and distance between the offenses were insignificant. Not all crimes committed in the same incident are counted with the statistics only the most serious per the hierarchy rule.

Geography definitions from the Clery Act

The Department of Education requires criminal statistical data to be included within the Annual Security Report from three distinct Clery geography locations. UCPSD has to comply with three reportable statistical locations since the institution does not currently have On-Campus dorms or On-Campus student housing. The crimes statistics are reported from within the following three Clery geography classifications.

On-Campus-*Defined as:* (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and

 (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).

Non-Campus Building Or Property*-Defined as:* (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or

 (2) Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property*-Defined as:* All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

The UCPSD crime statistics do not include crimes that occur in privately owned homes, businesses, or other private property within or adjacent to the campus boundaries.

UCPSD Main Campus Crime Statistics

	2020	2021	2022	2023
Murder/Non Negligent Manslaughter				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Negligent Manslaughter				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property				

Forcible Sex Offenses /Rape				
On-Campus	1	1	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Non-Forcible Sex Offenses / Incest/ Fondling/Statutory Rape				
On-Campus	0	0	1	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Robbery				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Aggravated Assault				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Burglary				
On-Campus	0	1	2	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	2	1	1	0
Motor Vehicle Theft				
On-Campus	0	2	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	2	0	0	0
Arson				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Hate Crimes or Incidents				
Larcenies	0	0	0	0
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Simple Assault				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Intimidation	0	0	0	0

On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Destruction of Property/Vandalism	0	0	0	0
On-Campus	0	0	0	0
Public Property				
Non-Campus Buildings or Property	0	0	0	0

Number of Arrests for Selected Crimes

	2019	2020	2021	2022
On Campus				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0
Non-Campus				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0
Public Property				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0

Number of Disciplinary Referrals for Selected Crimes

	2020	2021	2022	2023
On Campus				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	2	2	5
Liquor Law Violations	33	101	70	31
Non-Campus				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0
Public Property				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0

UNIVERSITY OF CHARLESTON
DEPARTMENT OF SAFETY & SECURITY

Violence Against Women Act				
Crime	**2020**	**2021**	**2022**	**2023**
Domestic Violence	0	0	1	1
Dating Violence	0	0	0	0
Stalking	0	0	0	0

Beckley Campus 127 Dye Dr Beckley, WV 25801				
	2020	2021	2022	2023
Murder/Non Negligent Manslaughter				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Negligent Manslaughter				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property				
Forcible Sex Offenses /Rape				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Non-Forcible Sex Offenses / Incest/ Fondling/Statutory Rape				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Robbery				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Aggravated Assault				
On-Campus	0	0	0	0

Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Burglary				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Motor Vehicle Theft				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Arson				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Hate Crimes or Incidents				
Larcenies	0	0	0	0
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Simple Assault				
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Intimidation	0	0	0	0
On-Campus	0	0	0	0
Public Property	0	0	0	0
Non-Campus Buildings or Property	0	0	0	0
Destruction of Property/Vandalism	0	0	0	0
On-Campus	0	0	0	0
Public Property				
Non-Campus Buildings or Property	0	0	0	0

UNIVERSITY OF CHARLESTON

DEPARTMENT OF SAFETY & SECURITY

Violence Against Women Act				
Crime	**2020**	**2021**	**2022**	**2023**
Domestic Violence	0	0	0	0
Dating Violence	0	0	0	0
Stalking	0	0	0	0

Number of Arrests for Selected Crimes				
	2020	2021	2022	2023
On Campus				
Weapon Law Violations	1	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0
Non-Campus				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0
Public Property				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0

Number of Disciplinary Referrals for Selected Crimes				
	2020	2021	2022	2023
On Campus				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0
Non-Campus				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0

Public Property				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0

Number of Arrests for Selected Crimes				
	2020	2021	2022	2023
On Campus				
Weapon Law Violations	1	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0
Non-Campus				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0
Public Property				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0

Number of Disciplinary Referrals for Selected Crimes				
	2020	2021	2022	2023
On Campus				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0
Non-Campus				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0

Public Property				
Weapon Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Liquor Law Violations	0	0	0	0

Emergency Response and Evacuation Procedures

The College's Emergency Management Plan includes information about Incident Teams; College operating status parameters; incident priorities and performance expectations; shelter-in-place and evacuation guidelines; and local contingency and continuity planning requirements. College departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. The College conducts a minimum of one test per calendar which includes a drill and emergency response exercises, such as tabletop or field exercises, and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the Institution. UCPSD will publish a summary of its emergency response and evacuation procedures in conjunction with at least one test each calendar year.

 University of Charleston Department of Public Safety personnel have received training in Incident Command and Responding to Critical Incidents on Campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually University of Charleston Department of Public Safety, Charleston Police Department (CPD), West Virginia State Police (WVSP), and the Charleston Fire Department (CFFD), and Kanawha County Emergency Medical Services (KCEMS) Department, and they typically respond and work together to manage the incident. Depending on the nature of the incident, other University of Charleston departments and other local or federal agencies could also be involved in responding to the incident.

Notification to the University of Charleston Community about an Immediate Threat

Various offices on campus could be in a position to confirm an emergency situation or incident that poses a threat to the health and safety of members of the University of Charleston community, including the University of Charleston Department of Public Safety, Student Services, Human Resources ,for example. If one of these departments confirms that there is an

emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the University of Charleston community, the College Emergency Management Team will collaborate to determine the content of the message. The College Chief Operating Officer is responsible for activating the University of Charleston Emergency Alert Notification processes and will use some or all of the features described below to communicate the threat to the College community or to the appropriate segment of the community, if the threat is limited to a particular segment of the population. The Emergency Management Team will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to University of Charleston Department of Public Safety, CPD, WVSP, CFFD, and (KCEMS), will compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the College community, the College has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the College campus community. These methods of communication include the University of Charleston Alert Emergency Notification System utilizing telephone, text web-based announcements, and e-mail messages. Information on UCPSD Alert Notification procedures is available online at www.UCPSD.edu/safety.

The College will post updates during a critical incident on the College's main webpage as well as student centered sub webpages. Members of the larger community who are interested in receiving information about emergencies on campus may receive updates in the event of an emergency on campus.

 University of Charleston community members are encouraged to notify University of Charleston Department of Public Safety of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. University of Charleston Department of Public Safety has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, University of Charleston Department of Public Safety has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If so, Federal Law requires that the College notify the campus community or the appropriate segments of the community that may be affected by the situation.

Timely Warnings

University of Charleston Community and Technical College will make a "timely warning" to the campus community of crimes considered to be a threat to students and employees that are reported to campus security authorities or to local police agencies.
In an effort to provide timely notice to the College community, and in the event of a serious incident which may pose an on-going threat to members of the College community, a Timely Warning Notice is sent via the UCPSD Alert Notification system to all students and employees on campus. Typically, the College will use the email, website and phone system features to distribute a timely warning notice. The notices are generally written by the Chief Operating Officer, or a designee, in consultation with appropriate college administrators, and are distributed to the community by the Chief Operating Officer, or a designee(s) & the Student Messenger system. Updates to the College community about any particular case resulting in a Timely Warning Notice may be distributed via blast email, or through Student Messenger.

Timely Warning Notices are usually distributed for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications: arson, criminal homicide, and robbery. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by University of Charleston Department of Public Safety. For example, if an assault occurs between two students who have a disagreement, there may be no on-going threat to other University of Charleston community members and a Timely Warning Notice would not be distributed. In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a "timely" warning notice to the community. Sex offenses will be considered on a case-by-case basis depending on when and where the incident occurred, when it was reported, and the amount of information known by the University of Charleston Department of Public Safety.

The University of Charleston Director of Public Safety or designee reviews all reports to determine if there is an on-going threat to the community and if the distribution of a Timely Warning Notice is warranted. Timely Warning Notices may also be posted for other crime classifications, as deemed necessary.

Access to Campus Buildings and Maintenance of Campus Facilities

The University of Charleston Facilities Department maintains the College's academic/administrative buildings and the grounds with a concern for safety and security of the College community. Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Personnel inspect campus facilities regularly and promptly make repairs

affecting safety and security and respond quickly to reports of potential safety and security hazards, such as damaged doors, broken locks and windows. The University of Charleston Department of Public Safety assists them by reporting potential safety and security hazards. Any other member of the College community may also call The Security Office (304-357-4857) to report any safety or security hazards.

There is numerous indoor and outdoor security cameras in place throughout the campus. All are monitored in real-time via the security office and available for real-time viewing. Additionally, all activity is recorded and available for review as needed.

IDENTIFICATIONS CARDS (ID) AND BUILDING ACCESS INFORMATION

- Residence hall main entrances utilize card access for entry.
- All guests should be accompanied by their resident host at all times.
- A resident should keep his/her ID in good shape. Scratches, bends, etc. will affect access.
- IDs can be generated in the Student Solutions Center.
- If a resident loses their ID when the Student Solutions Center is closed, they may obtain a temporary ID from Residence Life. The temporary ID only allows access to the residence halls and will remain active for two (2) business days. The resident must have a new, permanent ID made within that time frame and return the temporary ID to Residence Life or a fee of $55.00 will assessed to the student

TRESPASSING

Only authorized people are allowed in the residence halls. Unauthorized persons will be asked to leave immediately. Failure to comply will result in trespassing charges. Guests must be always accompanied by a resident.

Alcoholic Beverages

University of Charleston has established a policy and guidelines governing the sale, possession and consumption of alcoholic beverages on the College campus that are consistent with West Virginia state law. State law prohibits the sale and consumption of all alcoholic beverages to persons under the age of 21. Accordingly, possession and/or consumption of alcoholic beverages by underage persons is not permitted on property owned or controlled by the College.

Illegal Drugs

The College is in compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989. The possession, use, sale, manufacture or distribution of any illegal drug is prohibited on property owned or controlled by the College. UCPSD safety officers enforce Federal and State drug laws on campus. Members of the College community are responsible for knowing and complying with provisions of West Virginia and Federal law that prohibits the unlawful possession, sale, delivery, manufacture or use of those drugs known as "controlled substances."

Non-Discrimination Policy (Title VI)

The University of Charleston does not discriminate against any person because of race, color, religion, sex, national origin, age, disability, or veteran status in administration of its educational policies, scholarship and loan programs, admissions, employment, athletics, and other school-administered programs in accordance with the laws of the United States and the state of West Virginia.

Purpose
It is the policy of the University of Charleston to comply with all federal, state and local authorities requiring nondiscrimination, including but not limited to Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), the Age Discrimination Act of 1975, and Executive Orders 12898 (Environmental Justice) and 13166 (Limited English Proficiency). The University of Charleston is an equal opportunity employer.

Procedures for Reporting
The following procedures, to the extent reasonably practicable under the circumstances, are to be applied upon an incident occurring:

- Determine whether emergency medical treatment is necessary. If medical attention is necessary, immediately contact 911 and Campus Safety (304.357.4857) for assistance.
- The Campus Safety Officer responding to the bias-related activity is to, if possible, photograph physical injuries, offensive graffiti, and evidence of vandalism. In addition, he/she should record where and when the activity occurred and document names of witnesses if applicable. Further, the Campus Safety Officer should document detailed information about the perpetrator(s), if available. He/she should also retain any physical

29

evidence of the incident, if possible, or, in the case of a crime, turn the incident over to public law enforcement officials. All reports of this nature will be retained in the appropriate staff member listed below.

- All discriminatory or biased-related activity shall be considered confidential, to the extent permitted by law. Every reasonable effort will be made by the University of Charleston to preserve any personal information obtained during the investigation or adjudication of the matter. However, maintaining full confidentiality may be challenging in this context.

Student Reporting

Name: Virginia Moore
Position: Dean of Students

On Campus Address: Geary Student Union 309
                       2300 MacCorkle Ave. SE Charleston, WV 25304
Email: virginiamoore@ucwv.edu
Phone Number: 304-357-4987

Staff & Faculty Reporting

Name: Janice Gwinn
Position: Director of Human Resources

On Campus Address: 202 Riggleman Hall
                       2300 MacCorkle Ave. SE, Charleston, WV 25304
Email: janicegwinn@ucwv.edu
Phone Number: 304 357-4383

Handling of Complaints

- Complaints between students will be handled in accordance with the University judicial processes as outlined in Student Expectations & Accountability.
- Complaints filed by a student reporting a faculty or staff person will be reported to the Dean of Students who will work in conjunction with the Director of Human Resources.
- Complaints between faculty and/or staff will be will be handled in accordance with the University complaint/resolution processes as outlined in the Employee handbook.

UNIVERSITY OF CHARLESTON
DEPARTMENT OF SAFETY & SECURITY

You may also file a complaint with the US Department of Education:

Name:	Philadelphia Office
	Office for Civil Rights
	US Department of Education
Address:	The Wanamaker Building
	100 Pen Square East, Suite 515,
	Philadelphia, PA 19107-3323
Email:	OCR.Philadelphia@ed.gov
Phone Number:	215.656.8541
Fax:	215.656.8605
Name:	US Department of Education
	Office for Civil Rights
Address:	Lyndon Baines Johnson Department of Education Bldg
	400 Maryland Ave, SW
	Washington, DC 20202-1100
Email:	OCR@ed.gov
Phone Number:	800.421.4381
Fax:	202.453.6012

POLICY PROHIBITING TITLE IX SEXUAL HARASSMENT

POLICY STATEMENT

The University of Charleston is committed to creating and maintaining a learning and work environment that is free from discrimination based on sex.

This Title IX Sexual Harassment Policy (the "Policy") prohibits sex-based discrimination, including sex-based harassment, in all operations of the University. The Policy is intended to meet the University's obligations under Title IX of the Education Amendments of 1972 ("Title IX"); the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ("Clery Act"), as amended by the Violence Against Women Reauthorization Act of 2013 ("VAWA"), with respect to its application to sex-based misconduct; and other applicable law and regulations.

The University is committed to the principles of academic freedom and freedom of expression and the Policy should be interpreted, and will be applied, consistent with both of these principles.

The Policy also prohibits retaliation against an individual: (1) who makes a report or files a Formal Complaint of Title IX Sexual Harassment; (2) about whom a report is made or against whom a Formal Complaint is filed; (3) who participates in the reporting, investigation, or adjudication of possible violations of this Policy; or (4) who engages in good faith opposition to what another individual reasonably believes to be Title IX Sexual Harassment under this Policy.

The University's Title IX Compliance Coordinator is responsible for administering the Policy and related procedures. Any inquiries about the Policy or procedures should be referred to the University's Title IX Compliance Coordinator, Virginia Moore, who may be contacted as follows:

<div align="center">

Office of Student Life
Geary Student Union Office 309
Charleston, WV 25304
304-357-4987
virginiamoore@ucwv.edu or titleix@ucwv.edu

</div>

APPLICABILITY AND SCOPE

This Policy applies to all members of the University community. This includes, but is not limited to, full and part-time students; full and part-time employees, including faculty members, staff, student employees, and temporary and contract employees; and certain third parties, including applicants for admission and employment, visitors, employees of University contractors, and individuals who are participating in a University Education Program or Activity, but who are neither enrolled in an academic program/course at the University nor employed by the University (e.g. individuals participating in a University summer camp or attending a University Education Program or Activity by invitation or that is open to the public). The Policy applies regardless of the gender, gender identity, or sexual orientation of the parties.

This Policy prohibits Title IX Sexual Harassment committed against any member of the University community in the United States and within a University Education Program or Activity.

The University retains the discretion to determine that conduct that occurs outside of the United States or outside of a University Education Program or Activity, including online conduct that is not part of a University Education Program or Activity, is within the scope of this Policy. In making this determination, the University will consider the severity of the alleged conduct, the risk of ongoing harm, whether both parties are members of the University community, the impact on University programs or activities, and whether off-campus conduct is part of a series of actions that occurred both on and off campus.

Alleged incidents of discrimination or other misconduct on the basis of sex that are not covered by this Policy may be governed by other University policies, including but not limited to:

- [The University of Charleston Student Handbook](#)
- [The University of Charleston Faculty Manual](#)
- [The University of Charleston Employee Handbook](#)

This Policy supersedes any conflicting information in any other University policy with respect to the definitions and procedures applicable to alleged Title IX Sexual Harassment. This Policy and the related procedures provide the exclusive remedy for alleged Title IX Sexual Harassment.

REPORTING AND RESOURCE OPTIONS

Reporting Title IX Sexual Harassment to the University

The University encourages all individuals to report allegations of Title IX Sexual Harassment directly to the Title IX Compliance Coordinator or to an Official with Authority (see Appendix A for a complete list of Officials with Authority). Any person, whether or not they are the Complainant, may report Title IX Sexual Harassment to the Title IX Compliance Coordinator or to a Deputy Title IX Compliance Coordinator.

The University Title IX Compliance Coordinator

Name: Virginia Moore

Position: Dean of Students

On Campus Address:

   Geary Student Union 309

   2300 MacCorkle Ave. SE Charleston, WV 25304

Email: virginiamoore@ucwv.edu

Phone Number: 304-357-4987

The University Deputy Title IX Compliance Coordinators

Name: Dr. Dan Silber

Position: Provost

On Campus Address:

   201 Riggleman Hall

   2300 MacCorkle Ave. SE, Charleston, WV 25304

Email: kimspiezio@ucwv.edu

Phone Number: 304 357-4711

UNIVERSITY OF CHARLESTON
DEPARTMENT OF SAFETY & SECURITY

Name: Janice Gwinn

Position: Director of Human Resources

On Campus Address:

      202 Riggleman Hall

      2300 MacCorkle Ave. SE, Charleston, WV 25304

Email: janicegwinn@ucwv.edu

Phone Number: 304 357-4383

Name: Nicole Rupe-Harold

Position: Regional Records Manager

On Campus Address:

      Student Solutions Center Worley Building

      167 Dye Drive, Beckley, WV 25801

Email: nicolerupe@ucwv.edu

Phone Number: 304 352-0047

Reporting an incident of Title IX Sexual Harassment to the Title IX Compliance Coordinator or an Official with Authority allows the University to provide Supportive Measures (as described below), but does not necessarily result in the initiation of a grievance procedure.

A report may be made in person, in writing, by telephone, or by email at titleix@ucwv.edu.

A report can also be made anonymously by telephone, or in writing Depending on the level of information available about the incident or the individuals involved, the University's ability to respond to an anonymous report may be limited. The University will, however,

take whatever steps it deems appropriate and in the best interests of the overall University community, consistent with the information available.

Only a report to the Title IX Compliance Coordinator or an Official with Authority will trigger the University's obligation to respond to an allegation of Title IX Sexual Harassment.

Emergency Resources and Law Enforcement

Emergency medical assistance and campus safety/law enforcement assistance are available 24/7 both on and off campus. Individuals are encouraged to contact law enforcement and seek medical treatment as soon as possible following an incident that may pose a threat to safety or physical well-being or following a potential criminal offense.

Law Enforcement Assistance: Members of the University community who believe their safety or the safety of others is threatened or who have experienced or witnessed Title IX Sexual Harassment that may be criminal in nature should immediately call the Office of Safety and Security (Charleston Campus) at 304-357-4857 or 304-859-2755, the Office of Safety and Security (Beckley Campus) at 304-929-1653 or 304-890-2722 or call 911 to reach local law enforcement.

- Office of Safety and Security (Charleston Campus)
  Geary Student Union Office 104
  304-357-4857 or 304-859-2755

- Office of Safety and Security (Beckley Campus)
  158 Dye Drive
  304-929-1653 or 304-890-2722

- Charleston Police Department
  501 Virginia St. East, Charleston, WV 25301
  304-348-6460 (non-emergency)
  911 (emergency)

UNIVERSITY OF CHARLESTON
DEPARTMENT OF SAFETY & SECURITY

Emergency Medical Assistance: The University encourages individuals to seek assistance from a medical provider or crisis response service immediately after an incident that may require medical attention. This provides the opportunity to address physical well-being or health concerns, preserve any available evidence, and begin a timely investigative and remedial response.

Emotional care, counseling, and crisis response are available on and off campus:

- Counseling and Outreach Services located in the GSU 301, Charleston Campus 304-357-4862 or uc-counseling@ucwv.edu

- REACH- Rape Education, Advocacy, Counseling, and Healing
  1021 Quarrier Street, Suite 414
  Charleston, WV 25301
  304-340-3676
  Confidential Toll Free 24-Hour Hotline 1-800-656-HOPE

- Women's Resource Center- Beckley
  1-888-825-7836

- Rape, Abuse, and Incest National Network (RAINN)
  Crisis hotline – 1-800-656-HOPE

- Rape, Abuse, and Incest National Network (RAINN) online hotline – https://ohl.rainn.org/online/

- Charleston Area Medical Center
  o Memorial Hospital
     3200 MacCorkle Ave SE,
     Charleston, WV 25304
     (304) 388-5432

  o Women's and Children's Hospital
     800 Pennsylvania Ave N,
     Charleston, WV 25302
     (304) 388-5432

- [General Hospital](#)
  501 Morris St,
  Charleston, WV 25301
  [(304) 388-5432](#)

Confidential Resources

Confidential Resources are employees or offices who are available to provide individuals with assistance, support, and additional information.

Confidential Resources are prohibited from disclosing confidential information unless (1) given permission by the person who disclosed the information; (2) there is an imminent threat of harm to self or others; (3) the conduct involves suspected abuse of a minor under the age of 18; or (4) as otherwise required or permitted by law or court order. Confidential Resources may be required to report non-identifying information to the Office of Safety and Security and the Title IX Compliance Coordinator for Clery Act crime reporting purposes.

The following University resources can provide counseling, information, and support in a confidential setting:

Confidential Reporter

Position: Campus Counselor

On Campus Address:

Geary Student Union 301

2300 MacCorkle Ave. SE, Charleston, WV 25304

Email: uc-counselor@ucwv.edu

Phone Number: 304-357-4862