University of Charleston

2024-2025 Academic Catalog Addendum

January 2025

http://www.ucwv.edu

The Mission of the University of Charleston is to educate each student for a life of productive work, enlightened living, and community involvement.

Accredited by the Higher Learning Commission

https://www.hlcommission.org/

1-800-621-7440

Academic Policies

New Language

FULL-TIME/PART-TIME

Students enrolled in undergraduate programs at the University of Charleston are considered to be full-time if they are enrolled for 12 credit hours or more. Students enrolled in graduate programs at the University of Charleston are considered to be full-time if they are enrolled for 5 credit hours 6 credit hours or more in a given semester except for students enrolled in either the Pharmacy & Physician Assistant Studies programs both of which require students to enroll for 12 or more credit hours in a semester to be considered full-time. Students enrolled in the Pharmacy program require students to enroll for 12 or more credit hours in a semester to be considered full-time. Students enrolled in the Physician Assistant program require students to enroll for 11 or more credit hours in a semester to be considered full-time.

New Language

Residency

Graduate

Graduate students enrolled in a graduate degree program must complete a minimum of 70% of the total credits required for the program while in residence at the University of Charleston. However, some programs may require a greater percentage of program credits to be completed in residence, and with university approval, some programs may require alternative residency credit requirements. Graduate students should refer to their program handbook for precise details about the residency requirements for their program.

Master of Physician Assistant Program Residency Requirements

Students enrolled in the Master of Physician Assistant Program must complete at minimum the equivalent of 4 semesters of coursework while in residence at the University of Charleston. Advanced placement transfer credits will be determined by the Program and are based on an active demonstration of equivalency of coursework for each course through appropriate documentation as determined by the program and/or confirmation of transfer equivalency credits by examination. For detailed policies and procedures, please contact the program directly.

Pages 71/72

Academic Policies

New Language:
    *Total credits counted toward the limitation do not include the following courses when delivered in-seat: SPCH 103, MUSC 324 (Concert Choir), MUSC 327 (Band), HNRS (Honors) and MSCI (Military Science).

Program Name: Applied Computer Science- Video Game Development Major

Correction/Addition:

Total Credit hours: 120

Note: The following courses are offered online through RIZE.

- GAME 101 Intro to Games, GAME 102 Content and Systems Design, GAME 201 Unity I, GAME 300 C# Programming, GAME 301 Unity II

*Students may be required to complete some courses in online or hybrid formats.

**A low-math path is available for students who are entering below the pre-calculus level.

***MATH 201 requires MATH 123 or Math ACT Score 27 (Math SAT score 640).

Page: 167

Program Name: Social Sciences Department

Correction/Addition: Dr. Susan Divita, Department Chair

Page: 169

Program Name: Education

Correction/Addition:

AAQEP Accreditation status update:

The University of Charleston received full, seven-year accreditation from the Association for Advancing Quality in Educator Preparation (AAQEP) in June 2024

Pages: 306-309

Program Name: Master of Science in Occupational Therapy

Correction/Addition:

Program Description

The Master Science of Occupational Therapy program is a twenty-four (24) month program designed to prepare qualified entry level occupational therapists. Freshman and transfer students enter an accelerated occupational therapy program completing an undergraduate degree and the Master of Science Degree in 5 years. Students must meet the outlined criteria in order to advance to the professional phase of the program. The program is structured as a hybrid curriculum combining online class instruction with hands on learning laboratories on campus. The curriculum interweaves 4 threads throughout the courses: Occupation, Clinical Reasoning, Evidence Based Practice, and Professional Identity. The Occupational Therapy Program has been granted candidacy status for the entry-level Master of Science in Occupational Therapy Program by the Accreditation Council for Occupational Therapy Education (ACOTE). The program is in the process of completing the self-study process and anticipates a pre accreditation review, an onsite visit in the fall of 2025, and accreditation being granted the spring of 2026. For information regarding accreditation, contact ACOTE at 301-652-6611, or ACOTE, 7501 Wisconsin Avenue, Suite 510E Bethesda, MD 20814. The web address is **www.acoteonline.org**.

What You Will Study

The Master Science of Occupational Therapy program awards the MSOT degree at the successful completion of the twenty-four (24) months of study.

Plan of Study
Summer I

	Course Title	Credit Hour
MSOT 510	Occupational Therapy Process and Evaluation	4
MSOT 511	Foundations of Occupational Therapy	3
MSOT 512	Ethics in Occupational Therapy Practice	1
MSOT 514	Introduction to Practice Settings	1
MSOT 515	Occupation Based Kinesiology	3
MOST 516	Introduction to Evidence-Based Practice and Research	3

		15

Fall I

	Course Title	Credit Hour
MSOT 520	Occupational Therapy Process and Evaluation – Pediatrics	5
MSOT 521	Occupational Therapy Intervention – Pediatrics	4
MSOT 522	Level I Fieldwork A – Pediatrics	1
MSOT 524	Activity and Occupational Analysis	2
MSOT 525	Assistive Technology in Occupational Therapy	2
MSOT 526	Research – Data Analysis and Dissemination	3
		17

Spring I

	Course Title	Credit Hour
MSOT 530	Occupational Therapy Process and Evaluation – Physical Disabilities	5
MSOT 531	Occupational Therapy Intervention – Physical Disabilities	5
MSOT 532	Level I Fieldwork B – Physical Disabilities	1
MSOT 535	Administration, Management, and Leadership	2
MSOT 536	Capstone	2
		15

Summer II

	Course Title	Credit Hour
MSOT 540	Occupational Therapy Process and Evaluation – Mental Health	4
MSOT 541	Occupational Therapy Intervention – Mental Health	5
MSOT 542	Level I Fieldwork C – Mental Health	1
MSOT 544	Communities and Populations	3
MSOT 545	The Occupational Therapist as an Innovator	2
		15

Fall II

	Course Title	Credit Hour
MSOT 550	Level II Fieldwork A	12
MSOT 552	Culminating Competency and Fieldwork Preparation	2
MSOT 553	Clinical Reasoning and Application in Practice Seminar I	1
		15

Spring II

	Course Title	Credit Hour
MSOT 560	Level II Fieldwork B	12
MSOT 562	Leadership and Transition to Professional Practice	2
MSOT 563	Clinical Reasoning and Application in Practice Seminar II	1
		15

Master of Science in Cybersecurity
Program Director: Dr. Adam Beatty

Academic Probation and Academic Dismissal Policy
Level I Probation – Students who obtain a term GPA less than 3.0 must meet with the program director to discuss plans for better performance. If appointments are not made or kept, the student may not be permitted to register for subsequent semesters. Students who obtain a term GPA less than 3.0 will be limited to a maximum of 6 credits in the following semester.
Level II Probation– Students who obtain a term GPA less than 3.0 a second time are placed on Level II probation. Students on Level II Probation may be required to repeat a course(s) and complete remedial work under the supervision of faculty members. Students may only be on Level II Probation for one semester over their time at the University. Students will meet with program director to discuss plans for better performance. If appointments are not made or kept, the student may not be permitted to register for subsequent semesters.
Failure to obtain a cumulative GPA of 3.0 or higher while on Level II Probation may result in dismissal from the program. The final decision on dismissal will be made by the Program Director and Dean considering the following factors: significant improvement of the term GPA and an improvement in the cumulative GPA. Students must have a minimum cumulative GPA of 3.0 to graduate from the Master of Science in Cyber Security program from the University of Charleston.
Should the student wish to appeal his/her dismissal, he/she must do so within fourteen calendar days from the date of receipt of the dismissal letter, unless the Program Director grants a delay due to extenuating circumstances.
If a student wishes to be re-admitted after dismissal, he/she can submit a written request to the Program Director after one year from the date of dismissal but not beforehand. Requests for readmission are not guaranteed to be granted.

Master of Science in Strategic Leadership

Program Director: Dr. Emily Vogel

Academic Probation and Academic Dismissal Policy
Level I Probation – Students who obtain a term GPA less than 3.0 must meet with the program director to discuss plans for better performance. If appointments are not made or kept, the student may not be permitted to register for subsequent semesters. Students who obtain a term GPA less than 3.0 will be limited to a maximum of 6 credits in the following semester.
Level II Probation– Students who obtain a term GPA less than 3.0 a second time are placed on Level II probation. Students on Level II Probation may be required to repeat a course(s) and complete remedial work under the supervision of faculty members. Students may only be on Level II Probation for one semester over their time at the University. Students will meet with program director to discuss plans for better performance. If appointments are not made or kept, the student may not be permitted to register for subsequent semesters.
Failure to obtain a cumulative GPA of 3.0 or higher while on Level II Probation may result in dismissal from the program. The final decision on dismissal will be made by the Program Director and Dean considering the following factors: significant improvement of the term GPA and an improvement in the cumulative GPA. Students must have a minimum cumulative GPA of 3.0 to graduate from the Master of Science in Cyber Security program from the University of Charleston.
Should the student wish to appeal his/her dismissal, he/she must do so within fourteen calendar days from the date of receipt of the dismissal letter, unless the Program Director grants a delay due to extenuating circumstances.
If a student wishes to be re-admitted after dismissal, he/she can submit a written request to the Program Director after one year from the date of dismissal but not beforehand. Requests for readmission are not guaranteed to be granted.

Doctor of Executive Leadership

Academic Probation and Academic Dismissal Policy
Level I Probation – Students who obtain a term GPA less than 3.0 must meet with the program director to discuss plans for better performance. If appointments are not made or kept, the student may not be permitted to register for subsequent semesters. Students who obtain a term GPA less than 3.0 will be limited to a maximum of 6 credits in the following semester.
Level II Probation– Students who obtain a term GPA less than 3.0 a second time are placed on Level II probation. Students on Level II Probation may be required to repeat a course(s) and complete remedial work under the supervision of faculty members. Students may only be on Level II Probation for one semester over their time at the University. Students will meet with program director to discuss plans for better performance. If appointments are not made or kept, the student may not be permitted to register for subsequent semesters.
Failure to obtain a cumulative GPA of 3.0 or higher while on Level II Probation may result in dismissal from the program. The final decision on dismissal will be made by the Program Director and Dean considering the following factors: significant improvement of the term GPA and an improvement in the cumulative GPA. Students must have a minimum cumulative GPA of 3.0 to graduate from the Master of Science in Cyber Security program from the University of Charleston.
Should the student wish to appeal his/her dismissal, he/she must do so within fourteen calendar days from the date of receipt of the dismissal letter, unless the Program Director grants a delay due to extenuating circumstances.
If a student wishes to be re-admitted after dismissal, he/she can submit a written request to the Program Director after one year from the date of dismissal but not beforehand. Requests for readmission are not guaranteed to be granted.